

## **Minutes for Troy Township Trustees Regular Meeting 09/08/2025:**

### **Call to Order:**

Trustee Vice Chairman Schuster called the meeting to order at 7:01pm with reciting of the Pledge of Allegiance

### **Roll Call:**

The following Trustees were present: Vice Chairman Mike Schuster and Trustee Luke Wittmer. Chairman Tom McCready was absent.

Other officials present: Fiscal Officer Betsy Michalski, and Road Superintendent / Zoning Inspector Matt Thayer. Fire Chief Rich Compton, Assistant Fire Chief Brad Ross arrived at 7:30pm.

**Mr. Wittmer made a motion to accept the absence of Mr. McCready from the meeting. Mr. Schuster seconded the motion and the motion carried with a roll call vote of all ayes**

**Residents and Other Guests:** Jeff O'Brien, Mental Health and Recovery Services of Richland County  
Sarah Wilkinson, prospective Assistant Fiscal Officer  
Josh Grund, resident

### **Approval of Minutes:**

**Mr. Wittmer made a motion to accept the minutes from the regular stated meeting held on 08/25/2025. Mr. Schuster seconded the motion and the motion carried with a roll call vote of all ayes.**

**Public Comments:** Mr. O'Brien was in attendance as Chairman of the Mental Health and Recovery Services Board of Richland County to present information regarding and request support for the Mental Health renewal levy on the ballot in November.

### **Zoning Report: Mr. Thayer, Zoning Inspector:**

- Permit number 0959 Quila Sanders 1350 Lex Ontario Rd. 32 x 44 barn
- Permit number 0960 Joe Kehres 1470 Bowers Rd. 10 x 24 addition on their garage

**Mr. Wittmer made a motion to accept the Zoning Report as presented. Mr. Schuster seconded the motion and the motion carried with a roll call vote of all ayes.**

### **Road Report: Mr. Thayer, Road Superintendent**

- Road crew patched the shop parking lot
- Shelly and Sands completed paving of three township roads as contracted
- Lexington Water Dept. broke out the concrete in front of the garage doors and Township Road crew dug out the parking lot in preparation for new concrete pad
- Road crew drove the roads and identify tree hanging on Bell Rd. Called Trustee Schuster for approval to tree removed. Bob Sharp from Complete Tree Solutions removed the tree down.
- Road Superintendent berm mowed the entire Township
- Road worker boom mowed the north end of the Township and started on the south end
- Road worker cut into an electric pole on Texter Road on September 3. Ohio Edison called to inform the Township there was an outage on September 4<sup>th</sup> at 11 AM. The MowerMax camera card was pulled for the day that proves Road personnel were not on Texter on September 4<sup>th</sup>.
- Rob Taylor poured the new concrete pad at the Township Garage
- Road crew picked up the No Dumping signs from Richland County Solid Waste
- Ford F250 is going to need tires before winter. Road Superintendent to get estimate from Smetz.

**Mr. Wittmer made a motion to accept the Road Report as presented. Mr. Schuster seconded the motion and the motion carried with a roll call vote of all ayes.**

**Correspondence:** None

### **Chief Compton:**

- 2004 Ford Explorer sold and funds remitted to GovDeals for distribution after pick up, scheduled for Wednesday, September 10<sup>th</sup>.

| Troy Twp Fire and EMS Runs |      |      |      |      |      |      |      |      |      |      |
|----------------------------|------|------|------|------|------|------|------|------|------|------|
|                            | 2016 | 2017 | 2018 | 2019 | 2020 | 2021 | 2022 | 2023 | 2024 | 2025 |
| JANUARY                    | 88   | 115  | 100  | 124  | 108  | 129  | 116  | 127  | 119  | 119  |
| FEBRUARY                   | 171  | 193  | 207  | 244  | 217  | 225  | 226  | 211  | 215  | 222  |
| MARCH                      | 251  | 296  | 287  | 350  | 316  | 359  | 374  | 326  | 306  | 332  |
| APRIL                      | 366  | 377  | 385  | 443  | 405  | 469  | 433  | 424  | 433  | 452  |
| MAY                        | 450  | 460  | 498  | 547  | 500  | 571  | 534  | 538  | 528  | 566  |
| JUNE                       | 530  | 560  | 609  | 657  | 640  | 671  | 669  | 652  | 634  | 656  |
| JULY                       | 611  | 647  | 724  | 761  | 732  | 785  | 796  | 766  | 725  | 762  |
| AUGUST                     | 725  | 750  | 833  | 868  | 861  | 918  | 912  | 873  | 817  | 853  |
| SEPTEMBER                  | 814  | 851  | 933  | 980  | 962  | 1020 | 1002 | 976  | 942  |      |
| OCTOBER                    | 900  | 937  | 1023 | 1096 | 1081 | 1136 | 1121 | 1064 | 1047 |      |
| NOVEMBER                   | 990  | 1042 | 1108 | 1179 | 1207 | 1239 | 1245 | 1172 | 1153 |      |
| DECEMBER                   | 1085 | 1145 | 1214 | 1293 | 1344 | 1368 | 1355 | 1288 | 1260 |      |

**Asst. Chief Ross:** Nothing to report

**Finances:**

**Mr. Wittmer made a motion to pay bills. Mr. Schuster seconded the motion and the motion carried with a roll call vote of all ayes.**

- Purchase Orders: Reviewed and approved
- Payment of Bills: Reviewed and approved
- Payroll Vouchers: Reviewed and approved
- Bank Reconciliation: Reviewed and approved

**Ms. Michalski, Fiscal Officer**

- RES #2025-13 Resolution Accepting 2026 County Budget Commission Tax Rates

**Mr. Wittmer made a motion to accept RES #2025-13, A RESOLUTION ACCEPTING THE AMOUNTS AND RATES AS DETERMINED BY THE RICHLAND COUNTY BUDGET COMMISSION, AUTHORIZING THE NECESSARY TAX LEVIES AND CERTIFYING THEM TO THE RICHLAND COUNTY AUDITOR. Mr. Schuster seconded the motion and the motion carried with a roll call vote of all ayes.**

- RES #2025-14 Resolution with LTTUC to Provide Grave Excavation Services

**Mr. Wittmer made a motion to accept RES #2025-14, A RESOLUTION DECLARING THE INTENT OF THE TRUSTEES OF TROY TOWNSHIP, RICHLAND COUNTY, OHIO TO ENTER INTO AN ARRANGEMENT WITH THE LEXINGTON-TROY TWP. UNION CEMETERY TO PROVIDE GRAVE EXCAVATION SERVICES UPON REQUEST DURING THE CALENDAR YEAR 2025 AND CONTINUING UNTIL TERMINATED BY EITHER PARTY. Mr. Schuster seconded the motion and the motion carried with a roll call vote of all ayes.**

- August 2025 monthly financial and receipt reports distributed to Trustees
- Update regarding HB96 cybersecurity requirements. Reporting to State of breaches effective September 30<sup>th</sup>, 2025 with full program implementation due date July 1<sup>st</sup>, 2026. OhioPlan educational webinar regarding requirements scheduled for on September 19<sup>th</sup> at 10am.
- Insurance renewal info submitted and Marc Pfitzenmayer scheduled to present at 10/28/2025 meeting
- All funds movement activities and investments approved by Trustees at 08/25/2025 meeting were completed.

**NEW BUSINESS:**

Mr. McCready: Absent

Mr. Schuster:

- Proposed hiring Township Fiscal Officer candidate Sarah Wilkinson as Assistant Fiscal Officer since no other candidates are running for the unexpired term.

**Mr. Wittmer made a motion to hire Sarah Wilkinson as Assistant Fiscal Officer at a rate of \$25 per hour effective September 8<sup>th</sup>, 2025 and running through November 30<sup>th</sup>. Mr. Schuster seconded the motion and the motion carried with a roll call vote of all ayes.**

**NEW BUSINESS (cont.):**

Mr. Wittmer:

- Based on input from Mr. Thayer, it was suggested follow up be done regarding the current cleaning service contract and finding potential replacements.

**OLD BUSINESS:**

- Township Hall Garage lot repair/replacement work in process.
- Proposed Zoning Board changes 2026 from last meeting on hold until after November election.

**Motion to Adjourn:**

Having no further business to discuss Mr. Schuster made a motion to adjourn the meeting. Mr. Wittmer seconded the motion and the motion carried with the meeting ending at 8:03pm.

Respectfully submitted: Betsy Michalski, Troy Twp. Fiscal Officer

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Trustee Chairman: Mr. Michael Schuster

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Fiscal Officer: Ms. Betsy Michalski