

Minutes for Troy Township Trustees Regular Meeting 09/29/2025

Call to Order

Trustee Chairman McCready called the meeting to order at 7:00pm with reciting of the Pledge of Allegiance

Roll Call

The following Trustees were present: Chairman Tom McCready, Vice Chairman Mike Schuster, and Trustee Luke Wittmer.

Other officials present: Fiscal Officer Betsy Michalski, Assistant Fiscal Officer Sarah Wilkinson, and Road Superintendent / Zoning Inspector Matt Thayer. Fire Chief Rich Compton and Assistant Fire Chief Brad Ross arrived at approximately 7:20pm.

Residents and Other Guests

- Keith Bacin, Village of Lexington Councilman
- Josh Grund, resident
- Shaun Walker, resident

Approval of Minutes

Mr. Schuster made a motion to accept the minutes from the regular stated meeting held on 09/08/2025. Mr. Wittmer seconded the motion. Mr. McCready abstained and the motion carried with a roll call vote of all ayes.

Public Comments

None

Zoning Report: Mr. Thayer, Zoning Inspector

- Permit number 0961 Chris Ashbaugh 1773 Lexington Spring Mill Road 30 x 40 pole barn
- Permit number 0962 Terry Ruhl 1566 Bowers Rd. 36 x 44 pole barn
- Permit number 0963 Jeff Burgess 3610 Lindsay Rd. 28 x 32 pole barn

Mr. Thayer remitted all permits and permit fees to Ms. Michalski.

Mr. Wittmer made a motion to accept the Zoning Report as presented. Mr. Schuster seconded the motion and the motion carried with a roll call vote of all ayes.

Road Report: Mr. Thayer, Road Superintendent

- The road crew completed the following tasks since last meeting:
 - Finished the last pass on the boom mowing and started cutting back the right-of-way to the poles
 - Washed four road crew vehicles.
 - Put riprap in the catch basins on Griebeling and Needham Roads
 - Paved Bowers Road for Troy Morrow (75 tons)
 - Ditched Lohr, Mill Run and Blooming Grove Roads
 - Straightened the road marker at Needham and Fox
 - Washed and put away the Kuhn mower
 - Patch-paved Willow Lane and Willow Terrace
 - Swept the shop parking lot
 - Cleaned up a tree on Kochheiser Road
- Mr. Thayer took the Dura patcher to get it filled
- Mowermax came and repaired the leaking heater core
- The Ford F-250 needs new tires. Mr. Thayer received an estimate of \$1,010.08 for all four tires, which includes mounting and balancing. Mr. Schuster approved this expenditure.

Mr. Schuster made a motion to accept the road report as presented. Mr. Wittmer seconded the motion and the motion carried with a roll call vote of all ayes.

Correspondence

- The township received a letter from Rinehart-Walters-Danner Insurance Agency confirming removal of the recently sold 2004 Ford Explorer from the township's insurance policy.
- The township received a letter from Traveler's Insurance noting the township was recently referred to collections related to an insurance claim and subsequent payout that Traveler's made to the township. The township subsequently received a letter from the collection agency asking for information related to the insurance policy under which the township was covered (i.e., the Traveler's Insurance policy). Ms. Michalski has contacted two individuals from the collection agency and left messages requesting clarification; she has not yet received a response.

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Chief Compton

- Hose and air pack testing is complete for the year.
- Received an extension of the MARCS grant expiration date.
- The issue with the Medicount report filters has been resolved.

Asst. Chief Ross

- Engine 142 needs repairs. There was water infiltration into some of the wiring, resulting in damage. The estimated cost is \$6,711. Chief Ross has already received approval from Mr. Wittmer for this expense.
- Ms. Michalski inquired about an invoice the township recently received related to repair of the foam system on one of the engines and whether the repair was covered under warranty. Chief Ross noted the repair was for an existing panel connected to the foam system that was not replaced earlier this year when the new foam system was installed; therefore, the repair is not under warranty.

Finances

Mr. Wittmer made a motion to pay bills. Mr. Schuster seconded the motion and the motion carried with a roll call vote of all ayes.

- Purchase Orders: Reviewed and approved
- Payment of Bills: Reviewed and approved
- Payroll Vouchers: Reviewed and approved
- Bank Reconciliation: N/A

Ms. Michalski, Fiscal Officer

- RES #2025-15 ADOPTING A CYBERSECURITY POLICY FOR TROY TOWNSHIP, RICHLAND COUNTY, OHIO

Mr. Schuster made a motion to accept RES #2025-15 ADOPTING A CYBERSECURITY POLICY FOR TROY TOWNSHIP, RICHLAND COUNTY, OHIO. Mr. Wittmer seconded the motion and the motion carried with a roll call vote of all ayes.

- The newly approved policy was distributed to all employees present along with an acknowledgement form to be completed and returned for employees' personnel files. Hard copy of policy and form provided to Fire Chief Compton for distribution to all TTFD personnel. Request for signed acknowledgement forms to be returned as soon as possible.

NEW BUSINESS

Mr. McCready:

- Asked Mr. Thayer whether ODOT completed a review of the roads after they removed detour on State Route 42. Mr. Thayer has been playing phone tag with ODOT and hasn't yet spoken with the to confirm; however, the road crew did their own review and noted only that there is a road marker that was knocked over and needs to be reinstalled.

Mr. Schuster:

- None

Mr. Wittmer:

- Received a phone call from resident Thomas Doklovic expressing concerns about the speed on Needham Road. Mr. Doklovic believes drivers are driving faster than the posted speed limit.

OLD BUSINESS:

- Cleaning service review and follow-up: Ms. Michalski spoke with the person who came to clean the office last week. Ms. Michalski walked the individual through the areas to be cleaned, and the individual confirmed with the cleaning company owner that those areas are part of the township's contract. The person added notes in the cleaning company's file that outlined which areas of the township building they were contracted to clean, so in the future all areas will be completed as required. Township employees will monitor the cleaning company's work to ensure improvements are made.

Motion to Adjourn:

Having no further business to discuss, Mr. Wittmer made a motion to adjourn the meeting. Mr. Schuster seconded the motion and the motion carried with all ayes, ending the meeting at 7:40 pm.

Respectfully submitted: Sarah Wilkinson, Assistant Troy Twp. Fiscal Officer