

Minutes for Troy Township Trustees Regular Meeting 01/12/2026

Date of the next scheduled Trustee meeting: 01/26/2026

Call to Order

Trustee Chairman Schuster called the meeting to order at 7:19 pm.

Roll Call

- Mr. Mike Schuster, Trustee: Present
- Mr. Luke Wittmer, Trustee: Present
- Mr. Shaun Walker, Trustee: Present
- Ms. Sarah Wilkinson, Fiscal Officer: Present
- Ms. Betsy Michalski, Assistant Fiscal Officer: Present
- Mr. Rich Compton, Fire Chief: Absent
- Mr. Brad Ross, Assistant Fire Chief: Present
- Mr. Matt Thayer, Road Superintendent: Present

Residents and Other Guests

- Josh Grund, Resident and Zoning Board Member
- Jeff Elder, Resident and Zoning Board Member
- Andrew Kruse, Resident

Public Comments

Mr. Elder, who was elected Zoning Board Chairman in November, addressed the Board and mentioned the following items:

- The Zoning Board requests five copies of the newest Zoning Resolutions. Mrs. Wilkinson is the Zoning Board Secretary and will provide copies of the Resolutions at the next Zoning Board meeting.
- Andrew Kruse would like to join the Zoning Board.

Mr. Elder also asked whether there is anything the Board wants the Zoning Board to work on this year. There was some discussion of raising zoning permit rates, as the Township fee schedule hasn't been updated in a long time. Mr. Thayer mentioned that Troy Township, Morrow County charges based on a structure's square footage. Mr. Elder stated that the Zoning Board will discuss the fee schedule during their upcoming meeting.

Mr. Walker made a motion to appoint Andrew Kruse to the Zoning Board, effective January 12, 2026. Mr. Wittmer seconded the motion. Vote:

- Mr. Schuster: Yes
- Mr. Wittmer: Yes
- Mr. Walker: Yes

Roll Call: Yea: 3; Nay: 0; Abstain: 0; Motion carried

Approval of prior meeting minutes

Mr. Wittmer made a motion to accept the minutes from the regular stated Trustee meeting held on 12/29/2025. Mr. Schuster seconded the motion. Vote:

- Mr. Schuster: Yes
- Mr. Wittmer: Yes
- Mr. Walker: Abstain

Roll Call: Yea: 2; Nay: 0; Abstain: 1; Motion carried

Zoning: Mr. Thayer, Zoning Inspector, Zoning Report

No zoning.

Roads: Mr. Thayer, Road Superintendent, Road Report

The road crew completed the following tasks since last meeting:

- Cleaned up trees on Home Road and Texter Road.
- Pulled a stuck Troy Township Fire Department fire engine out of a resident's driveway on Kings Corners Road.
- Salted the roads on December 29 and 30, and on January 11.
- Plowed and salted the roads twice on December 31 and once on January 1.

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- Dug two graves at Lexington-Troy Twp. Union Cemetery
- Washed the number one and number two dump trucks, the F-250, and the backhoe.
- Greased the number one and number two dump trucks.
- Cleaned the plow and the plow electrical plugs on the F-250.

Mr. Wittmer made a motion to accept the road report as presented. Mr. Walker seconded the motion. Vote:

- Mr. Schuster: Yes
- Mr. Wittmer: Yes
- Mr. Walker: Yes

Roll Call: Yea: 3; Nay: 0; Abstain: 0; Motion carried

Fire/EMS Report

Chief Compton

- Chief Compton provided a copy of the following monthly fire and EMS report to the trustees ahead of the meeting:

	Troy Township Fire and EMS Runs									
	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025
JANUARY	88	115	100	124	108	129	116	127	119	119
FEBRUARY	171	193	207	244	217	225	226	211	215	222
MARCH	251	296	287	350	316	359	374	326	306	332
APRIL	366	377	385	443	405	469	433	424	433	452
MAY	450	460	498	547	500	571	534	538	528	566
JUNE	530	560	609	657	640	671	669	652	634	656
JULY	611	647	724	761	732	785	796	766	725	762
AUGUST	725	750	833	868	861	918	912	873	817	853
SEPTEMBER	814	851	933	980	962	1020	1002	976	942	953
OCTOBER	900	937	1023	1096	1081	1136	1121	1064	1047	1035
NOVEMBER	990	1042	1108	1179	1207	1239	1245	1172	1153	1140
DECEMBER	1085	1145	1214	1293	1344	1368	1355	1288	1260	1273

Assistant Chief Ross

- Nothing to report.

Correspondence

- Mrs. Wilkinson received an email from Park National Bank asking whether the Township is interested in moving some of the money market account balance into other investment vehicles. Ms. Michalski noted that the Township is planning on purchasing a new EMS squad, so we will likely need at least some of the cash for that purchase. The trustees would like to keep the funds in our money market account for now.
- The Board received an email from the Ohio Environmental Protection Agency (OH EPA) forwarded from former trustee Mr. McCready. The email invites recipients to submit proposals to the OH EPA for Chloride Reduction Grants. These are reimbursement grants of up to \$75,000 per entity for equipment upgrades and facility improvements to reduce chloride runoff from road salt and deicers. Mrs. Wilkinson will forward this email to Mr. Thayer for action.

Finances

Purchase Orders: To be reviewed and approved

Payment of Bills: To be reviewed and approved

Payroll Vouchers: To be reviewed and approved

Bank Reconciliation: To be reviewed and approved

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Motion to pay bills

Mr. Wittmer made a motion to pay bills. Mr. Walker seconded the motion. Vote:

- Mr. Schuster: Yes
- Mr. Wittmer: Yes
- Mr. Walker: Yes

Roll Call: Yea: 3; Nay: 0; Abstain: 0; Motion carried

Mr. Wittmer made a motion to add Mr. Walker as a signatory on the Township bank accounts. Mr. Schuster seconded the motion. Vote:

- Mr. Schuster: Yes
- Mr. Wittmer: Yes
- Mr. Walker: Yes

Roll Call: Yea: 3; Nay: 0; Abstain: 0; Motion carried

Mrs. Wilkinson, Fiscal Officer and Ms. Michalski, Assistant Fiscal Officer

Mrs. Wilkinson and Ms. Michalski presented the resolutions listed to the trustees for consideration. Mr. Schuster read each resolution aloud in full, and the trustees then voted on each as outlined below.

Resolution 2026-1: A RESOLUTION DECLARING THE INTENT OF TROY TOWNSHIP TO SELL PROPERTY NO LONGER NEEDED FOR MUNICIPAL PURPOSES THROUGH AN INTERNET AUCTION DURING CALENDAR YEAR 2026

Mr. Walker made a motion to accept Resolution 2026-1. Mr. Wittmer seconded the motion. Vote:

- Mr. Schuster: Yes
- Mr. Wittmer: Yes
- Mr. Walker: Yes

Roll Call: Yea: 3; Nay: 0; Abstain: 0; Motion carried

Resolution 2026-2: A RESOLUTION AUTHORIZING A ONE YEAR AGREEMENT WITH THE COUNCIL FOR THE VILLAGE OF LEXINGTON, RICHLAND COUNTY, OHIO FOR EMERGENCY PROTECTION COMMENCING JANUARY 1, 2026, AND DECLARING AN EMERGENCY

Mr. Wittmer made a motion to accept Resolution 2026-2. Mr. Walker seconded the motion. Vote:

- Mr. Schuster: Yes
- Mr. Wittmer: Yes
- Mr. Walker: Yes

Roll Call: Yea: 3; Nay: 0; Abstain: 0; Motion carried

Resolution 2026-3: A RESOLUTION AUTHORIZING A ONE YEAR AGREEMENT WITH THE BOARD OF TOWNSHIP TRUSTEES OF PERRY TOWNSHIP, RICHLAND COUNTY, OHIO FOR EMERGENCY PROTECTION COMMENCING JANUARY 1, 2026, AND DECLARING AN EMERGENCY

Mr. Walker made a motion to accept Resolution 2026-3. Mr. Wittmer seconded the motion. Vote:

- Mr. Schuster: Yes
- Mr. Wittmer: Yes
- Mr. Walker: Yes

Roll Call: Yea: 3; Nay: 0; Abstain: 0; Motion carried

Resolution 2026-4: A RESOLUTION EMPLOYING TOWNSHIP'S ATTORNEYS ON AN ANNUAL BASIS FOR THE YEAR 2026

Mr. Wittmer made a motion to accept Resolution 2026-2. Mr. Walker seconded the motion. Vote:

- Mr. Schuster: Yes
- Mr. Wittmer: Yes
- Mr. Walker: Yes

Roll Call: Yea: 3; Nay: 0; Abstain: 0; Motion carried

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New Business

Mr. Schuster

- Mr. Schuster recently spoke with someone whose mother was recently transported by Troy Township EMS to the hospital. This mother is a Troy Township resident and was billed for the transport, despite the Township's policy to not bill residents for these EMS services. Mr. Schuster instructed the individual to disregard the bill.
- Mr. Schuster asked Mr. Thayer to temporarily remove the Township contact information sign from the side of the garage and to drop it off at Richland County. The County will update the Trustee information to replace Mr. McCready's contact information with Mr. Walker's as a new Trustee. They will also replace Ms. Michalski's contact information with Mrs. Wilkinson's as the new Fiscal Officer.

Mr. Wittmer

- No new business.

Mr. Walker

- No new business.

The trustees also briefly discussed which of them will be the primary point of contact for each of the Township's departments—administration, fire/EMS, and road and bridge. They agreed that Mr. Walker will replace Mr. McCready as the primary administration contact, while Mr. Wittmer will remain the primary fire/EMS contact, and Mr. Schuster will remain the primary road and bridge contact.

Old Business

- Mr. Schuster noted the Township will need to begin the search, application, and hiring process for a new full-time road and bridge employee to replace the current employee who is leaving in April. There was some discussion around the need for an individual with a current Commercial Driver's License (CDL). Mr. Thayer noted that someone with a CDL is preferred, though we could possibly train someone who doesn't already have their CDL but is otherwise qualified for the position.
- Mrs. Wilkinson reported out on the results of her trash removal research. She spoke with contacts at Buckeye Refuse, Kurtzman Sanitation, and Kimble Recycling & Disposal to get quotes for monthly pickup of a two-yard dumpster and provided the following information to the Board:
 - Buckeye Refuse provides service in our area; however, they don't have a two-yard dumpster and don't do monthly pickups. Their smallest dumpster is a four-yard, and biweekly is the least frequent pickup they offer. Quote for biweekly pickup of a four-yard dumpster is a flat fee of \$110 per month.
 - Kurtzman Sanitation provides service in our area and offers a two-yard dumpster with monthly pickups. For this service, they charge a flat fee of \$85.79 per month.
 - Kimble does not service our area.

Mrs. Wilkinson noted that in 2025 the Rumpke contract rate was \$55.34 per month plus a fuel surcharge for monthly pickup of the current two-yard dumpster. In 2025, the average payment made to Rumpke was around \$65. The new 2026 contract from Rumpke includes the same terms of \$55.34 per month plus a fuel surcharge. The trustees instructed Mrs. Wilkinson to sign the new 2026 Rumpke contract on behalf of the Township.

Motion to Adjourn 8:38

Having no further business to discuss, Mr. Schuster made a motion to adjourn the meeting. Mr. Wittmer seconded the motion. Vote:

- Mr. Schuster: Yes
- Mr. Wittmer: Yes
- Mr. Walker: Yes

Roll Call: Yea: 3; Nay: 0; Abstain: 0; Motion carried

The meeting was adjourned at 8:38 pm.

Respectfully submitted: Sarah Wilkinson, Troy Township Fiscal Officer