

Minutes for Troy Township Trustees Regular Meeting 02/23/2026

Date of the next scheduled Trustee meeting: 03/09/2026

Call to Order

Troy Township Trustee Chairman Mr. Schuster called the meeting to order at 7:00 pm with the reciting of the Pledge of Allegiance.

Roll Call

- Mr. Mike Schuster, Troy Township Trustee Chairman: Present
- Mr. Luke Wittmer, Troy Township Trustee Vice Chairman: Present
- Mr. Shaun Walker, Troy Township Trustee: Present
- Mrs. Sarah Wilkinson, Troy Township Fiscal Officer: Present
- Ms. Betsy Michalski, Troy Township Assistant Fiscal Officer: Present
- Mr. Rich Compton, Troy Township Fire Chief: Present
- Mr. Brad Ross, Troy Township Assistant Fire Chief: Present
- Mr. Matt Thayer, Troy Township Zoning Inspector and Road Superintendent: Present

Residents and Other Guests

- Keith Bacin, Lexington Village Councilman
- Josh Grund, Zoning Board Member

Approval of prior meeting minutes

Minutes from the regular Trustee meeting held on 02/09/2026, distributed prior to this meeting, were adopted by unanimous consent.

Zoning Report

Mr. Thayer emailed his Zoning Report to the Board prior to the meeting. The Zoning Report was adopted by unanimous consent.

Road Report

Mr. Thayer emailed his Road Report to the Board prior to the meeting. The Road Report was adopted by unanimous consent.

Fire/EMS Report

- Chief Compton provided the Board with the following information:
 - A listing of employees who recently passed their EMS certification and will now receive \$21 per hour starting next pay period, in accordance with established policies.
 - Burgess Ambulance Sales called recently asking about lettering for the new squad, which should be ready in a few weeks. The old squad will be sold to generate some additional revenue for the Township.

Correspondence

- The Board signed a document for the Richland County Engineer certifying total mileage of the roads in Troy Township.
- The Board discussed Troy Township attendees for an upcoming meeting with the Richland County Engineer.
- Mrs. Wilkinson shared that the Medicare SOC reports are now available. She also shared a copy of the 2026 Medicare ambulance fee schedule with the Board.
- Mr. Walker shared a letter the Trustees drafted regarding solar and wind energy development within the Township. Mrs. Wilkinson will send this letter to the Richland County Commissioners.
- Mrs. Wilkinson shared an email from the Richland County Emergency Management Agency (EMA) on the potential for future financial assistance from the State of Ohio to help cover costs that area municipalities, including Troy Township, incurred during the winter storm at the end of January. The Richland County EMA will notify officials if funding becomes available.

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Finances

- Purchase Orders: Reviewed and signed
- Payment of Bills: Reviewed
- Payroll Vouchers: Reviewed
- Bank Reconciliation: N/A

Motion to pay bills

Mr. Walker made a motion to pay bills. Vote:

- Mr. Schuster: Yea
- Mr. Wittmer: Yea
- Mr. Walker: Yea

Roll Call: Yea: 3; Nay: 0; Abstain: 0; Motion carried

Discussion of Financial Matters

- Mrs. Wilkinson provided the Board with an updated fixed asset schedule after making edits as a result of some minor discrepancies found during the annual inventory.
- The Board discussed the need to transfer funds from the money market account to the checking account to cover bills until the April property tax distribution is received. Mrs. Wilkinson will calculate the transfer amount needed and will present it to the Trustees for approval.
- Mrs. Wilkinson presented RESOLUTION NO. 2026-05: A RESOLUTION TO MAKE PERMANENT APPROPRIATIONS FOR CURRENT EXPENSES AND OTHER EXPENDITURES OF TROY TOWNSHIP, RICHLAND COUNTY, STATE OF OHIO DURING THE FISCAL YEAR ENDING DECEMBER 31, 2026
 - Mr. Walker made a motion to adopt the resolution. Vote:
 - Mr. Schuster: Yea
 - Mr. Wittmer: Yea
 - Mr. Walker: Yea

Roll Call: Yea: 3; Nay: 0; Abstain: 0; Motion carried

New Business

- The Board discussed a potential candidate for the road and bridge employee position that will be vacant in April.

Old Business

- The Board discussed the class schedule and registration deadline for the March Local Government Officials (LGO) Conference in Columbus.

Motion to Adjourn

Having no further business to discuss, Mr. Wittmer made a motion to adjourn the meeting. Vote:

- Mr. Schuster: Yea
- Mr. Wittmer: Yea
- Mr. Walker: Yea

Roll Call: Yea: 3; Nay: 0; Abstain: 0; Motion carried

The meeting was adjourned at 8:24 pm.

Troy Township Trustee Chairman, Mr. Michael Schuster

Troy Township Fiscal Officer, Mrs. Sarah Wilkinson