

Minutes for Troy Township Trustees Regular Meeting 03/30/2026

Call to Order

Troy Township Trustee Chairman Mr. Schuster called the meeting to order at 7:00 pm with the reciting of the Pledge of Allegiance.

Roll Call

- Mr. Mike Schuster, Troy Township Trustee Chairman: Present
- Mr. Luke Wittmer, Troy Township Trustee Vice Chairman: Present
- Mr. Shaun Walker, Troy Township Trustee: Present
- Mrs. Sarah Wilkinson, Troy Township Fiscal Officer: Present
- Ms. Betsy Michalski, Troy Township Assistant Fiscal Officer: Present
- Mr. Rich Compton, Troy Township Fire Chief: Present
- Mr. Brad Ross, Troy Township Assistant Fire Chief: Absent
- Mr. Matt Thayer, Troy Township Zoning Inspector and Road Superintendent: Present

Residents and Other Guests

- Jeff Elder, Troy Township Zoning Board Chairman
- David Morgenstern, Resident
- Ben Morgenstern, Resident

Jeff Elder notified the Trustees that the Zoning Board has identified an inconsistency between the Richland County Building Department's permit rules and the Troy Township Zoning Resolution rules with respect to accessory buildings. Richland County's standards say that accessory buildings 200 square feet or less do not need a zoning permit, whereas Troy Township's standards say that accessory buildings 144 square feet or less do not need a zoning permit. The Township Zoning Board will work to update the Township's Zoning Resolutions to reflect the same accessory building permit rule as the County. Jeff also noted that the Zoning Board is seeking a new member since member Andy Kruse recently passed away.

Approval of prior meeting minutes

Minutes from the regular Trustee meeting held on March 9, 2026, and the special Trustee meeting held on March 15, 2026, both distributed prior to this meeting, were adopted by unanimous consent.

Mr. Schuster made a motion to rescind the Board's approval for purchase of the Ford F-350 Truck for the Road and Bridge Department. The Board approved this purchase during the special meeting held on March 15, 2026; however, the only topic for that meeting as posted on the Township website was hiring of a new Road and Bridge Employee. The Board will instead discuss the truck purchase during tonight's meeting. Vote:

- Mr. Schuster: Yea
- Mr. Wittmer: Yea
- Mr. Walker: Yea

Roll Call: Yea: 3; Nay: 0; Abstain: 0; Motion carried.

Zoning Report

Mr. Thayer emailed his Zoning Report to the Board prior to the meeting, and the report was filed for record.

Road Report

Mr. Thayer emailed his Road Report to the Board prior to the meeting, and the report was filed for record.

Mr. Thayer also confirmed it is the state's responsibility to replace the sign at Grubb Road and State Route 42.

Fire/EMS Report

- Chief Compton provided the Board with the following information:
 - Keith's Drain and Septic cleaned out a clogged drain at the fire station.
 - The Road and Bridge employees fixed damaged siding on the fire station.
 - Everyone who was on scene during the recent grain bin rescue, including Troy Township EMS workers, will be recognized at the EMS star awards ceremony in Columbus in May.
 - The Fire Department will soon receive invoices for a gear washer and for electrical work. Chief Compton will provide these invoices to Mrs. Wilkinson when received.
 - The new squad has not yet been delivered.

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Correspondence

- Mrs. Wilkinson shared the following correspondence items:
 - An email from Richland County Engineer Adam Gove regarding upcoming summer road closures and proposed detours.
 - A letter from the Ohio Board of Pharmacy outlining new Drug Enforcement Administration (DEA) regulations and registration requirements for emergency medical services. Government entities must register but are not assessed a registration fee.

Finances

- Purchase Orders: Reviewed and approved
- Payment of Bills: Reviewed and approved
- Payroll Vouchers: Reviewed and approved
- Bank Reconciliation: N/A

Motion to Pay Bills

Mr. Wittmer made a motion to pay bills. Vote:

- Mr. Schuster: Yea
- Mr. Wittmer: Yea
- Mr. Walker: Yea

Roll Call: Yea: 3; Nay: 0; Abstain: 0; Motion carried.

Discussion of Financial Matters

- The Road and Bridge Department would like to purchase a new Ford F-350 to use for towing equipment. The current truck, a Ford F-250, is overloaded when towing certain heavy equipment such as the MowerMax.
- Mr. Thayer shared estimates of the new F-350's cost, noting a \$61,324 purchase price, less a \$26,500 trade-in value for the current F-250, for a net cost of \$34,824, plus a \$1,300 charge to remove all existing accessories from the F-250 and have them installed in the new F-350.

Mr. Walker made a motion to purchase the new F-350 in accordance with the pricing and terms outlined above. Vote:

- Mr. Schuster: Yea
- Mr. Wittmer: Yea
- Mr. Walker: Yea

Roll Call: Yea: 3; Nay: 0; Abstain: 0; Motion carried.

New Business

- Mr. Thayer and the Trustees attended the Township's annual meeting with the Richland County Engineer's office last Wednesday.
- Mr. Thayer discussed the damaged trees along Home Road and Cockley Road. Mr. Wittmer and Mr. Thayer will drive the Township roads to determine whether any other trees need to be cut down.

Old Business

- Mr. Thayer will soon provide the final list of Township roads to be chip sealed and crack sealed.

Executive Session

At 7:51 pm, Mr. Schuster made a motion to enter into executive session to discuss Fire Department employee wages. Vote:

- Mr. Schuster: Yea
- Mr. Wittmer: Yea
- Mr. Walker: Yea

Roll Call: Yea: 3; Nay: 0; Abstain: 0; Motion carried.

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At 8:25 pm, Mr. Schuster made a motion to come out of executive session. Vote:

- Mr. Schuster: Yea
- Mr. Wittmer: Yea
- Mr. Walker: Yea

Roll Call: Yea: 3; Nay: 0; Abstain: 0; Motion carried.

Post-Executive Session

Mr. Wittmer made a motion to give all Fire Department employees a 4% raise, effective for the pay period beginning March 16, 2026. Vote:

- Mr. Schuster: Yea
- Mr. Wittmer: Yea
- Mr. Walker: Yea

Roll Call: Yea: 3; Nay: 0; Abstain: 0; Motion carried.

The Board discussed the Road and Bridge Department's need to purchase a hitch and tie-in for the ditching head, both of which are necessary to attach the ditching head to the MowerMax. Cost of the hitch and tie-in is estimated at \$5,549. The Road and Bridge Department also needs to purchase a new barrel of oil for \$1,495.

Mr. Walker made a motion to approve the above-mentioned Road and Bridge Department purchases. Vote:

- Mr. Schuster: Yea
- Mr. Wittmer: Yea
- Mr. Walker: Yea

Roll Call: Yea: 3; Nay: 0; Abstain: 0; Motion carried.

Motion to Adjourn

Having no further business to discuss, Mr. Schuster made a motion to adjourn the meeting. Vote:

- Mr. Schuster: Yea
- Mr. Wittmer: Yea
- Mr. Walker: Yea

Roll Call: Yea: 3; Nay: 0; Abstain: 0; Motion carried.

The meeting was adjourned at 8:26 pm.

Troy Township Trustee Chairman, Mr. Mike Schuster

Troy Township Fiscal Officer, Mrs. Sarah Wilkinson