

Minutes for Troy Township Trustees Regular Meeting

07/27/2026

Call to Order

Troy Township Trustee Chairman Mr. Schuster called the meeting to order at 7:00 p.m. with the reciting of the Pledge of Allegiance.

Roll Call

- Mr. Mike Schuster, Troy Township Trustee Chairman: Present
- Mr. Luke Wittmer, Troy Township Trustee Vice Chairman: Present
- Mr. Shaun Walker, Troy Township Trustee: Present
- Mrs. Sarah Wilkinson, Troy Township Fiscal Officer: Present
- Ms. Betsy Michalski, Troy Township Assistant Fiscal Officer: Present
- Mr. Rich Compton, Troy Township Fire Chief: Absent
- Mr. Brad Ross, Troy Township Assistant Fire Chief: Absent
- Mr. Matt Thayer, Troy Township Zoning Inspector and Road Superintendent: Present

Residents and Other Guests

- Keith Bacin, Village Council Member
- Josh Grund, Troy Township Zoning Board Member
- Jeff Elder, Troy Township Zoning Board Chair
- Tyler Dunn, Resident and candidate for Troy Township Zoning Board of Appeals

Jeff Elder shared the revised Zoning Resolution language with respect to the accessory building permit requirements. He noted that the Troy Township Zoning Board will vote on this final language during its next meeting on August 11th.

Mr. Schuster asked Tyler Dunn if he has any questions about the Troy Township Zoning Board of Appeals and the requirements for its members. Mr. Dunn did not have any questions. Mr. Walker made a motion to appoint Tyler Dunn to the Troy Township Zoning Board of Appeals, effective immediately. Vote:

- Mr. Schuster: Yea
- Mr. Wittmer: Yea
- Mr. Walker: Yea

Roll Call: Yea: 3; Nay: 0; Abstain: 0; Motion carried.

Adoption/Amendment of Agenda

Mr. Walker made a motion to adopt the meeting agenda, which was distributed prior to this meeting. Vote:

- Mr. Schuster: Yea
- Mr. Wittmer: Yea
- Mr. Walker: Yea

Roll Call: Yea: 3; Nay: 0; Abstain: 0; Motion carried.

Approval of Prior Meeting Minutes

Minutes from the regular Trustee meeting held on July 13, 2026, distributed prior to this meeting, were adopted by unanimous consent.

Zoning Report

Mr. Thayer emailed his Zoning Report to the Board prior to the meeting, and the report was filed for record.

Road Report

Mr. Thayer emailed his Road Report to the Board prior to the meeting, and the report was filed for record. Mr. Walker asked how long it will take to move equipment from the old F250 to the new F450 once it is delivered. Mr. Thayer estimates it will take a half day or less to turn over the equipment.

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Fire/EMS Report

- None

Correspondence

- Mrs. Wilkinson shared the following correspondence items:
 - Email from Richland County regarding the salt contract – this email notifies recipients that no salt bids were received and asks them to reevaluate salt needs for 2026-2027. The Board discussed the Township's needs and decided to revise our purchase request from 1,100 down to 300 tons of salt. The Township currently has a full salt shed and will mix grit with salt this winter to help the salt last longer.
 - Ohio Auditor of State Advisory Bulletin dated July 15th regarding proper use of multi-factor authentication (MFA) to enhance cybersecurity.

Finances

- Purchase Orders: Reviewed and approved
- Bill Payments: Reviewed and approved
- Payroll Vouchers: Reviewed and approved
- Bank Reconciliation: N/A

Motion to Pay Bills

Mr. Wittmer made a motion to pay bills. Vote:

- Mr. Schuster: Yea
- Mr. Wittmer: Yea
- Mr. Walker: Yea

Roll Call: Yea: 3; Nay: 0; Abstain: 0; Motion carried.

Discussion of Financial Matters

- The Township received an official written estimate from GT Contracting for \$1,500 to crack seal the fire station parking lot. This estimate does not include seal coating, which is also needed. The Township will obtain another estimate for the crack sealing and seal coating to compare prices.
- Mrs. Wilkinson provided the Board with information on the Township's three U.S. Treasury Notes. The Township is considering selling these notes and reinvesting the proceeds in marketable CDs within the same Park National Bank investment account. Mrs. Wilkinson noted that the CDs are currently yielding an average 4.03% return, while the U.S. Treasury notes are averaging 3.92%. In addition, based on the notes' current value, the Township could sell them for a gain of about \$2,000. Mrs. Wilkinson will reach out to Park National Bank.

New Business

- The Richland County Engineering Department will be measuring Home, Owens, and Graham Roads for purposes of applying for grant funding to resurface these roads in 2027.

Old Business

- As discussed during the prior meeting, the Road Department needs to purchase a new mower after the 2026 season is over. Mr. Thayer shared two quotes he received for model #RM19052S—one from the Dexter Company in the amount of \$26,277.00, and one from Ag-Pro in the amount of \$28,801.66. The Board will revisit these quotes at the end of the season.

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Motion to Adjourn

Having no further business to discuss, Mr. Walker made a motion to adjourn the meeting. Vote:

- Mr. Schuster: Yea
- Mr. Wittmer: Yea
- Mr. Walker: Yea

Roll Call: Yea: 3; Nay: 0; Abstain: 0; Motion carried.

The meeting was adjourned at 7:52 pm.

Troy Township Trustee Chairman, Mr. Mike Schuster

Troy Township Fiscal Officer, Mrs. Sarah Wilkinson