

Minutes for Troy Township Trustees Regular Meeting 08/31/2026

Call to Order

Troy Township Trustee Chairman Mr. Schuster called the meeting to order at 7:00 p.m. with the reciting of the Pledge of Allegiance.

Roll Call

- Mr. Mike Schuster, Troy Township Trustee Chairman: Present
- Mr. Luke Wittmer, Troy Township Trustee Vice Chairman: Present
- Mr. Shaun Walker, Troy Township Trustee: Present
- Mrs. Sarah Wilkinson, Troy Township Fiscal Officer: Present
- Ms. Betsy Michalski, Troy Township Assistant Fiscal Officer: Present
- Mr. Rich Compton, Troy Township Fire Chief: Present
- Mr. Brad Ross, Troy Township Assistant Fire Chief: Present
- Mr. Matt Thayer, Troy Township Zoning Inspector and Road Superintendent: Present

Residents and Other Guests

- Josh Grund, Troy Township Zoning Board Member

Adoption/Amendment of Agenda

Mr. Wittmer made a motion to adopt the meeting agenda, which was distributed prior to this meeting.

Vote:

- Mr. Schuster: Yea
- Mr. Wittmer: Yea
- Mr. Walker: Yea

Roll Call: Yea: 3; Nay: 0; Abstain: 0; Motion carried.

Approval of Prior Meeting Minutes

Minutes from the regular Trustee meeting held on August 10, 2026, distributed prior to this meeting, were adopted by unanimous consent.

Zoning Report

Mr. Thayer emailed his Zoning Report to the Board prior to the meeting, and the report was filed for record.

Road Report

Mr. Thayer emailed his Road Report to the Board prior to the meeting, and the report was filed for record.

Fire/EMS Report

Chief Compton presented the following information to the Board:

- The Fire Department received the following two quotes for crack filling and seal coating the back parking lot:
 - Paullin Sealcoating, LLC \$1,745.20 for two coats of sealant
 - Richland Sealcoating Company, Inc. \$925.00 for one coat of sealant

Mr. Walker made a motion to accept Paullin Sealcoating, LLC's proposal of \$1,745.20. Vote:

- Mr. Schuster: Yea
- Mr. Wittmer: Yea
- Mr. Walker: Yea

Roll Call: Yea: 3; Nay: 0; Abstain: 0; Motion carried.

- EMS needs new laryngoscopes, used to intubate patients, and can receive a partial reimbursement from the state. Total cost for two new laryngoscopes is \$6,000, and the state will reimburse \$3,800 of the cost. Net cost to the Township will be \$2,200.

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Mr. Walker made a motion to approve the EMS Department's purchase of two new laryngoscopes for \$6,000, at a net cost of \$2,200 after a \$3,800 reimbursement from the state.
Vote:

- Mr. Schuster: Yea
- Mr. Wittmer: Yea
- Mr. Walker: Yea

Roll Call: Yea: 3; Nay: 0; Abstain: 0; Motion carried.

Assistant Chief Ross noted that Fire Safety Services tested the Fire Department's air packs today, and they passed. However, the Department will soon need new air packs and bottles, which were already included in the Township's appropriations for 2026.

Correspondence

- Mrs. Wilkinson shared the following correspondence items:
 - The Zoning Board will have a public meeting to discuss the Zoning amendments and will then need to present their recommendation to the Troy Township Trustees. The Trustees agreed this presentation can take place during the regularly scheduled September 28th Board meeting.
 - Blank resolution titled "A Resolution/Ordinance to Adopt the Five-Year Update of the Solid Waste Management Plan of Richland County, Ohio" from Richland County Solid Waste Management was dropped into the Township's mailbox. Mrs. Wilkinson emailed executive director Eddie Hale to inquire about the purpose of the resolution. Mr. Hale noted the resolution is for the Township to officially approve the Solid Waste District's standard five-year update to its solid waste management plan, which is posted on the Richland County website. Mrs. Wilkinson emailed this plan to Trustees for review.
 - Email received from Sedgwick on Friday, July 31, 2026, announced that Ohio employers may receive a Bureau of Workers Compensation dividend in 2026. The amount of the dividend is based upon premiums paid during the July 1, 2022 through June 30, 2023 policy year. Based on available Township records from this timeframe, the Township may receive up to \$8,300 in dividends.
 - Ohio Township News Break article discusses Ohio's firefighting foam takeback program. Chief Compton noted that the Troy Township Fire Department does not have any old foam covered by this takeback program.

Finances

- Purchase Orders: Reviewed and approved
- Bill Payments: Reviewed and approved
- Payroll Vouchers: Reviewed and approved
- Bank Reconciliation: N/A

Motion to Pay Bills

Mr. Wittmer made a motion to pay bills. Vote:

- Mr. Schuster: Yea
- Mr. Wittmer: Yea
- Mr. Walker: Yea

Roll Call: Yea: 3; Nay: 0; Abstain: 0; Motion carried.

Discussion of Financial Matters

- Mrs. Wilkinson followed up with Park National Bank who is working on an investment plan for the Township and is awaiting a response.

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New Business

- Richland County signed a new salt contract with Morton at \$93 per ton for the upcoming season. Mr. Schuster will reach out to Lexington Schools to see how much salt they would like to purchase. As was done last year, the Township will include the schools’ order in with the Township order and will bill the school for their portion.

Old Business

- Mr. Schuster is waiting to hear back from the Richland County Engineering Department regarding measuring roads for purposes of applying for 2027 grant funding to resurface these roads.

Executive Session

- Mr. Thayer requested an executive session to discuss Road and Bridge personnel matters.
- At 7:36 pm, Mr. Schuster made a motion to enter executive session to discuss Road and Bridge personnel matters as requested. Vote:
 - Mr. Schuster: Yea
 - Mr. Wittmer: Yea
 - Mr. Walker: Yea

Roll Call: Yea: 3; Nay: 0; Abstain: 0; Motion carried.

- At 7:47 pm, Mr. Walker made a motion to return to open session. Vote:
 - Mr. Schuster: Yea
 - Mr. Wittmer: Yea
 - Mr. Walker: Yea

Roll Call: Yea: 3; Nay: 0; Abstain: 0; Motion carried.

Motion to Adjourn

Having no further business to discuss, Mr. Schuster made a motion to adjourn the meeting. Vote:

- Mr. Schuster: Yea
- Mr. Wittmer: Yea
- Mr. Walker: Yea

Roll Call: Yea: 3; Nay: 0; Abstain: 0; Motion carried.

The meeting was adjourned at 7:48 pm.

Troy Township Trustee Chairman, Mr. Mike Schuster

Troy Township Fiscal Officer, Mrs. Sarah Wilkinson